

**Washington State Food Truck Association
~ 2019 Food Truck Lobby Day ~**



Vendor Application
Washington State Capitol Campus
 215 Sid Snyder Ave SW, Olympia WA
 11am – 2:30pm application due date 03/10/2017

Vendor Information		
Business Name:		Website:
Contact name:		Email:
Commissary Address:		Twitter:
City:		Cell #:

	Food Trailer – Length:
	Food Truck – Length:
	Food Cart or Pop Up – Length:

Association Member Fee - \$200

Non-Member Fee - \$250

<input type="checkbox"/>	Payment by check enclosed payable to <i>Washington State Food Truck Association</i>
<input type="checkbox"/>	Payment by Paypal – upon being accepted

By signing below you acknowledge, understand and agree to abide to all *Washington State Food Truck Association's Event* guidelines and the indemnity and waiver terms described in the vendor guidelines.

X _____ date _____

Submit completed applications via email or by mail to:

Washington State Food Truck Association
 336 36th St #212
 Bellingham, WA 98225

email: Lori@wafoodtrucks.org

Food Vendor Guidelines

Electricity is not available.

Menu: in order to give our guests the best opportunity to try as many food trucks as possible we are requiring a \$3.00 “Minute Item” small bite be available. Vendors are free to offer all other menu items at their discretion. We are expecting 2500-3100 people in attendance, based on our 1st event held 2017.

Certificate of Insurance: COI should list the additionally insured as: Washington State Department of Enterprise Services / 1500 Jefferson St SE, Olympia WA 98501

Health: Vendor must have appropriate Thurston County Health District temporary permit. The Association has obtained a blanket restroom agreement and will provide portable restrooms and hand washing stations.

Fire: Vendor must provide one class K fire extinguisher with a minimum rating of 2A:10BC. Extinguishers must be in good working condition, fully charged, with seals intact and certified within the last year. Fire extinguisher must be unpackaged and not in a box. Vendor must stanchion customer line if it extends into the street and causes congestion. The Association has been given the required blanket special event fire permit.

Trash: Vendor is responsible for a clean area, free of debris, providing a trash can for disposing of all garbage and recyclables (trash receptacles will also be provided by the Capitol Campus Department of Enterprise Services.)

Propane: Cylinders shall be isolated from contact with the public by fencing, enclosure or other approved means and properly secured.

Food service containers & utensils: Vendors shall make every effort to use recyclable or compostable paper products and NO PLASTIC. Compostable products must be Cedar-Grove approved brands. *Styrofoam containers are not allowed.*

Power: Power is not available. Generators shall be separated from temporary structures, tents and canopies by a minimum of 20 feet and be isolated from contact with the public by fencing, enclosure or other approved means. This is the first time some legislators will encounter a food truck, so the noise level of your generator should be considered.

Hours of Operation: All vendors must be open during vendor hours, between 11am -2:30pm.

Set up and take –down time: arrival by 9:30 am if possible for parking and expected departure of 3pm pending public safety. The North Diagonal will be reserved for us and closed to through traffic as early as 5am. See map for directions.

Selection: Booking is on a first-come-first-served basis through the Association and will be promoted via the Association’s Twitter account: @wafoodtrucks, the Facebook page, Instagram, the Third House (Lobbyist Association), TVW channel 23 , Capitol Campus press, and all other related media sources. All applications are evaluated on reputation, menu, experience, appearance and past history. The Washington State Food Truck Association reserves the right to refuse any application or withdraw acceptance, in which case the vendor participation fees will be returned in full. Notification emails regarding acceptance will be sent to applicants.

Cancellations: Payment due in full upon acceptance of application. 7 day notice of cancelation is necessary for a full refund.

INDEMNITY AND WAIVER

The applicant shall indemnify and hold the Association and the City of Olympia and its agents, employees and/or officers, harmless from and shall process and defend at its own expense any and all claims, demands, suits, at law or equity, actions, penalties, loss, damages, or costs, of whatsoever kind or nature, brought against the Association and City of Olympia arising out of, or in connection with, or incident to, the execution of this Agreement and/or applicant's performance or failure to perform any aspect of this Agreement; provided, however, that if such claims are caused by, or result from, the concurrent negligence of the Association and City of Olympia, its agents, employees, and/or officers, this indemnity provisions shall be valid and enforceable only to the extent of the negligence of the applicant; and provided further, that nothing herein shall require the applicant to hold harmless or defend the Association and City of Olympia, its agents, employees, and/or officers for damages or loss caused by the Association and City of Olympia's sole negligence. The applicant expressly agrees that the indemnification provided herein constitutes the contractor's waiver of immunity under Title 51 R.C.W., for the purposes of this Agreement. This waiver has been mutually negotiated by the parties. The provisions of this section shall survive the expiration or termination of this Agreement.